



Framework Agreement for Collaboration

Between

The City of Tournai, represented by its College of the Mayor and Councillors, in whose name Mr Jean-François Letulle, councillor for Education, Mr Thierry LESPLINGART, Director General of Municipal Services, in his capacity as the education authority of the "Academy of Fine Arts of Tournai – Art College" located at 14, rue de l'Hôpital Notre-Dame in 7500 Tournai, pursuant to a decision of the municipal council of hereafter referred to as *AC'TOURNAI*

and

The *Université Libre de Bruxelles* (Free University of Brussels), hereafter referred to as the ULB, represented by:
Mr Yvon ENGLERT, Rector.

Expectations:

The present agreement is established to ensure a genuine network of exchanges and collaboration in teaching and research.

It will enable *AC'TOURNAI* to organise teaching activities (30 credits) relating to the Research Master's (see annexe 1), in collaboration with the ULB. In return, *AC'TOURNAI* will collaborate on doctorates in *Art and Art Sciences* organised by the ULB, in particular, by taking charge of the joint management of the theses (see annexe 2).

A decision was made to conclude a collaborative agreement, of which the terms are as follows:

1. Scope of the agreement:

The agreement focuses on the collaborations mentioned in point 2. If further teaching and research agreements are developed, they can either be specified in an amendment to the present agreement or become the subject of a specific agreement.

2. Nature of the agreement:

Article 1

The students of the Research Master's degree of *AC'TOURNAI* are authorised to follow the ULB's learning activities - as defined by the *Landscape* decree (Title I, Chapter IV, Article 15, para. 1) – foreseen in their programme. The latter may include learning activities from other universities, with the agreement of the committee mentioned in article 2, as well as that of the relevant universities and in accordance with the provisions of article 5 of this agreement.

Article 2

The training programme is an individualised course developed according to the student's artistic and theoretical work project.

The training programme for each student of a Research Master's degree (30 credits) is developed by *AC'TOURNAI* in consultation with the academic head appointed by the Faculty of Philosophy and Social Sciences. This person will ensure the agreement of the latter for any learning activity organised by another faculty and/or universities. The programme is approved by *AC'TOURNAI* before 31 October and validated by a special joint commission composed of the Dean of the Faculty of Philosophy and Social Sciences, or his/her representative, and the Director of *AC'TOURNAI*, and his/her representative.

Article 3

A joint University/Art School (ESA) general committee is, among other things, also responsible for managing the joint programme (Research Master's degree) and a doctorate in *Art and Art Sciences*.

This committee consists of the Dean of the Faculty of Philosophy and Social Sciences, or his/her designated representative, and the representative of the ULB on the board of the Doctoral School of *Art and Art Sciences*, as well as an effective member and a substitute member designated by each ESA with which the ULB has signed a collaboration agreement in terms of a Master's degree and/or Doctorate.

The committee establishes a brief report listing the Research Master's degree students - for its own use and possibly intended for the ULB authorities - the faculties involved, as well as the pedagogical advice of the ESAs, mentioning the activities of the learning activities followed at the ULB, and doctoral students of *Art and art sciences*, also mentioning the composition of their support committee, who will have completed part of their training within the framework of this agreement during the academic year concerned.

Article 4

The definition and the context of *AC'TOURNAI's* Research Master's degree programme, as jointly developed and approved by the ULB academic authorities and the Pedagogical Management Board of *AC'TOURNAI* constitute annexe 1, which forms an integral part of this agreement.

The ULB alone ensures the management and the organisation of the learning activities which it makes available to the research programmes of *AC'TOURNAI*, in particular with regard to timetables and premises.

Article 5

The procedures for participating in learning activities and the evaluation procedures in place at the ULB will be brought to the attention of the students.

The ULB professors will evaluate the *AC'TOURNAI* students, by applying the methods of evaluation in force at the ULB.

The *AC'TOURNAI* deliberations are organised according to the study rules in force at *ACTOURNAI*.

The ULB professors who participated in the training of these students will be invited to the deliberations.

Article 6

In the context of the doctorate in *Art and art sciences*, the student must obtain prior approval

of a sponsor belonging to the permanent academic staff of the ULB and that of a co-sponsor belonging to *AC'TOURNAI*. After approval by the ULB representative in the Doctoral School of *Art and art sciences*, the application for admission to the doctorate is submitted to the competent body within the associated faculty of the sponsor of the thesis.

The agreement of the sponsor and the co-sponsor must have been validated by the president of the relevant body within its associated faculty and by the management of *AC'TOURNAI*. The commission may, if necessary, consult with members of other ULB faculties.

Article 7

The doctorate students enrolled in the field of *Art and art sciences* will follow the training activities organised by the Doctoral School in this field and placed under the aegis of the Scientific Research Fund.

They will be able to benefit from the pedagogical and artistic framework (Seminars, *workshops*, research days, exhibitions, etc.) as well as technical infrastructures, such as workshops and technical equipment from *AC'TOURNAI* to complete the artistic part of their thesis, within the pre-set limits of the management of *AC'TOURNAI*.

Article 8

A specific jury called the "thesis jury," composed of members proposed jointly by the ULB and by the management of *AC'TOURNAI* will carry out the evaluation of the thesis. The latter may call upon external members.

In accordance with the ULB Doctoral Regulations, the thesis jury must have at least six members, including at least three members of the ULB academic body and three members proposed by *AC'TOURNAI*. At least two members of the thesis jury must be external to the ULB. The sponsor and co-sponsor must be members of the thesis jury. All members of the thesis jury must hold the title of doctor obtained after the defence of a thesis or benefit from the recognition of a high scientific or artistic competence in the field.

When one of the members of the thesis jury is a member of both the ULB and *AC'TOURNAI*, the number of members can be reduced to five. In this case, the ULB and *AC'TOURNAI* may call upon a sixth expert, external to their two institutions.

The thesis jury is chaired by a member of the academic body of the ULB. In the event of a tie, the president has the casting vote.

The composition of the thesis juries will be approved by the management of *AC'TOURNAI*. The jury must be formally constituted by the competent body within the associated faculty of the sponsor of the thesis. In the case of disagreement between the parties regarding the composition of the thesis juries, alternative members will be proposed until a final agreement is reached.

Article 9

The definition and framework of the doctorate in *Art and art sciences* as jointly developed and approved by the academic authorities of the ULB and by the pedagogical management board of *AC'TOURNAI* are described in annexe 2, which is an integral part of this agreement.

Article 10

The students of *AC'TOURNAI* are covered for civil liability and personal injury by *AC'TOURNAI*, when they attend the learning activities organised at the ULB premises. ULB doctoral students are covered by the ULB for civil liability and personal injury when they work at the *AC'TOURNAI* premises. They are also covered for

the journey to/from home – educational institutions.

Article 11

Any dispute concerning the execution or interpretation of this agreement shall fall to the competence of the courts of Brussels.

3. Duration of the agreement:

This agreement takes effect on 14 September 2018 for a period of one year.

It will then be tacitly renewable each academic year, subject to the option left to each of the parties to terminate this agreement, with notice informed to the other party, no later than the 1st November preceding the start of the academic year.

Under no circumstances can termination be detrimental to students engaged in a training programme.

Any changes to this agreement or its annexes will need to be approved by all parties. After consultation and agreement, this amendment will be the subject of an addendum to the agreement which must be signed by the signatories of the present agreement or by the persons competent to do so, in accordance with internal procedures.

Drawn up in 2 copies on

Each party having acknowledged receipt of a copy

AC'TOURNAI – Tournai Art College located at 14, rue de l'Hôpital Notre-Dame in 7500 Tournai, hereafter referred to as *AC'TOURNAI*

Mr Philippe ROBERT
Alderman of Education of the City of Tournai

Mr Thierry LESPLINGART
Director-General of Municipal Services of the City of Tournai

For the Université libre de Bruxelles,

Mr Yvon ENGLERT Rector

ANNEX 1

Definition and framework of the programmes of the Research Master's

degree of *AC'TOURNAI* Definition of the Research Master's

This programme is designed as a joint work and research space between students, teachers, theorists, artists and researchers. The aim of the Research Master's degree is to conduct a high-level creative approach in the arts and to provide training in reflexive research about artistic practice, particularly with a view to obtaining a doctorate in *Art and art sciences*.

The Research Master's degree consists of an artistic component - the elaboration and presentation of a work - and a theoretical part - consisting of learning activities and the achievement of a dissertation. The aspects of artistic and theoretical research are carried out in parallel. The organisation of a Research Master's degree encourages the interaction between two axes; practical and theoretical, training, including the organisation of the juries.

For the End-of-Studies Work (Thesis - artistic and research parts), the student requests two teachers who will follow his/her work: firstly, the artistic sponsor, among the teachers of the art education departments of *AC'TOURNAI*; the other, the scientific sponsor, among the teachers of the ULB. The two sponsors agree to show their agreement, both the written work project and the artistic work project and a proposed training programme, taking into account the potentialities for their interrelationship. Their agreement is reported to the director of *ACTOURNAI*.

This training program is approved within *AC'TOURNAI* before October 31 and validated by the joint special committee (see article 2 of the agreement).

Courses, seminars (60 credits)

These are full-time, one-year programs.

1. Artistic work (30 credits)
 - a. Artistic training: 20 credits
 - b. End of studies work (Dissertation - artistic component): 10 credits

2. Research Master's degree (30 credits)
 - a. Five credits to choose from a list of university Master's degree learning activities including an introduction to research methodology and scientific writing
 - b. Five credits to choose from a list of Master's degree learning activities organised by *AC'TOURNAI*¹
 - c. Research seminars or in-depth learning activities at or in association with ULB (10 credits)
 - d. End of study work (Dissertation - research part): 10 credits

¹ With the agreement of *AC'TOURNAI*, these five credits can be taken from the teaching units organised by the ULB.

ANNEX 2

DEFINITION AND FRAMEWORK OF THE DOCTORATE IN *ART AND ART SCIENCES*

The *Art and art sciences* doctorate consists of the development and presentation of high-level artistic and theoretical work. To this end, doctoral students, artists and academics create the conditions for common work and research space.

The *Art and art sciences* doctorate consists of a practical part, the presentation of a work, and a theoretical part, a written work. These two closely correlated parts are an original and personal project; they are reviewed together as a whole by the jury. The theoretical part will be typed and will contain at least 180,000 characters, or 110 pages (excluding bibliography, notes and appendices).

ENROLMENT, MANAGEMENT AND THESIS SUPPORT COMMITTEE

Any holder of a Research Master's degree with an advanced focus issued by an Art College or a diploma deemed equivalent may register for doctoral training and studies leading to the doctorate in *Art and art sciences*.

The candidate must apply for admission to the doctorate, which, in particular, includes a description of the thesis project that the candidate has to have approved by two persons susceptible to supervise his/her work. He/she chooses one from the members of the definitive academic staff of the ULB sponsor(s) and the other from one of the teachers of ESA as the co-sponsor. It is up to the candidate to convince these two potential sponsors of the validity of their project. Both prospective sponsors indicate their common agreement, both for the artistic project (the elaboration and presentation of work nurtured by theoretical research) and for the written theoretical part (original research work offering reflection and critical deepening of the interaction with the artistic work). This project is reviewed and evaluated as a whole. Acceptance can only be validated if the candidate can provide details of the prior agreement of *AC'TOURNAI* or its representative.

Once the acceptance requirements have been validated by the ULB representative on the board of the Doctoral School of *Art and art sciences*, the acceptance will be subject to approval by the sponsor's associated faculty. Re-enrolments, as well as the organisational means of deposition of the thesis and the private and public defences, will be performed in accordance with the provisions in force in the associated faculty.

The doctoral student is administratively attached to the associated faculty of his/her sponsor. The competent body within the associated faculty validates the support committee. The latter includes, along with the sponsor and co-sponsor, a member belonging to the academic body of the University, holder of a doctorate title obtained after the defence of a thesis, and a member proposed by the ESA management. The president will be a member of the academic staff of the ULB, other than the sponsor. In consultation with the doctoral student, the support committee composes the doctoral training programme which will have to be followed within the Doctoral School of *Art and art sciences*, in accordance with the internal guidelines of the ULB and the general rules of the Doctoral School of *Art and art sciences*, defined under the aegis of the FNRS by the various partner universities in consultation with ESA partners. Furthermore, the support committee meets at least once a year with the candidate to assess the progress of his/her work. On the basis of this assessment, it provides an opinion as to the re-enrolment to the relevant body within the associated faculty and to the ESA management.

According to the terms and conditions defined by the doctoral regulations and by the relevant body within the associated faculty, the doctoral student will have to complete an intermediate test, which aims to assess the progress of the work and ensures that it will lead to the presentation of an acceptable doctoral thesis. The doctoral student draws up a written report giving proof of the progress of his/her research, accompanied either by documentation of the artistic work or, preferably, by a presentation of this work (exhibition, projection, etc.). During the meeting with the committee, the doctoral student orally presents the work and the projects envisaged for the continuation of the doctorate. The committee discusses these two points with the Doctoral student.

The president of the support committee will inform the management of *AC'TOURNAI* and the relevant body within the associated faculty of the modalities of the organisation of the event, as well as its outcome. The authorisation to re-enrol in the doctorate is conditional to the success of the whole test, in its practical and theoretical dimensions.

SUBMISSION AND DEFENCE OF THE THESIS

The thesis is submitted to the ULB, according to the procedures in force in the associated faculty. This faculty will edit the doctoral degree in the field of *Art and art sciences*.

The defence will be organised in accordance with the specific provisions of the doctoral regulations of *Art and art sciences*.

TRAINING ACTIVITIES

The choice of training activities is subject to the approval of the support committee. In order to be approved, all activity must be the subject of a document certifying that the doctoral student did indeed participate. These certificates will have to be presented by the doctoral student for validation by his/her support committee, and then, by the representative of the ULB, to the board of the doctoral school of *Art and Art Sciences*. A *Research Training Certificate* may then be issued by the associated faculty. The doctoral training must have been validated before the defence.

The total doctoral training (not including the thesis) corresponds to 60 credits. The support committee will ensure that doctoral training meets the requirements of the Doctoral School of *Art and art sciences* and the ULB:

1. The Doctoral School of *Art and art sciences* has defined an overall allocation of credits by type of activity:

Seminars: 20 credits at a minimum

Dissemination and presentation of current research: 20 credits at a minimum

Artistic activities: 10 credits at a minimum

2. The ULB recommends assessing the respective weight of each particular activity as follows (figures are mentioned as an indication):

Mandatory activity

Doctoral students' seminar: 10 credits

The doctoral student exposes his research at least once during his doctoral training at the annual seminar organised by the Doctoral School of *Art and art sciences*.

Evaluation step

Intermediary step: 20 credits

Optional activities

Doctoral seminar or equivalent, active participation: 5 credits

Lecture given by the doctoral student: 5 credits

Symposia, seminars or additional courses, active participation: 5 credits

Research stay/artist residency etc.: 10 credits

Organisation of a scientific or artistic activity: 5 credits

Published article or accepted for publication (between 10 and 20 pages): 10 credits

Exhibition, concert, etc.: 10 credits